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# Town of Campbell

## POLICE DEPARTMENT



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La Crosse, Wisconsin 54603

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### REQUEST FOR PUBLIC RECORDS INSPECTION OR COPIES

Per Wisconsin Statutes Open Records law, SS 19.31 through SS 19.39, I am requesting to inspect or obtain copies of the following records:

NOTE: In order to efficiently locate the record you request, please provide as much detailed information that is available or known in regard to the record of interest.

**DATE OF REQUEST:**

**TYPE OF YOUR REQUEST:**

Accident Report

Date:

Time, if known:

Location:

Driver(s) Name(s):

Arrest Report

Arrest Date:

Time, if known:

Defendant:

Other Report (specify below)

Videotape

Audiotape

Photographs

Written Statement(s)

Incident Report(s) (Theft, Burglary,

Vandalism etc...)

Other or Additional Description of Record Requested:

Date of Record Creation or Span of Dates:

When the Record is Located, I wish to:

Inspect the Record at the Town of Campbell Police Department

Obtain a photocopy of the Record to be picked up at the Town of Campbell Police Department

Please include contact information in the event there is a problem or delay in locating your record request.

Contact Name:

Telephone Number:

If the total estimated cost of reproduction and/or locating your record exceeds \$5.00 prepayment may be required before the record is provided to any person (Wisc. SS 19.35(3)(f). If the cost of locating a record retained by the Town of Campbell exceeds \$50.00, that cost may be charged to the person making the request. (Wisc. SS 19.35(3)(c).